



R.C. Church of St. Mary, Oughterard (1840)

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# *Church of the Immaculate Conception*

## *Oughterard, Co. Galway*

### Parish records request form - Baptism

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Please download this PDF file, fill in the information (by opening text boxes where appropriate), resave and email back to the parish office at [oughterparish@gmail.com](mailto:oughterparish@gmail.com). You may, if required, print and deliver the sheet to the parish office.

Baptism certs are re-issued by the parish on two occasions per month, the second and fourth Thursdays by 5:00 pm. This is to reduce administration demands. Therefore, cert request forms must be received on the proceeding Tuesdays before 12:30 pm to be issued on these Thursdays.

Certs may be collected AFTER ALL WEEKEND MASSES IN THE CHURCH SACRISTY. ASK FOR ONE OF THE SACRISTANS ON DUTY. There is no charge, but 1-2 euros donation towards the church upkeep is always appreciated. Please deposit if you so wish in the floor safe next to the statue of the Blessed Mother (and light a candle or two for your family – all included).

The parish is unable to post baptism certs for free, hence a 5 euro donation would be appreciated. This may be sent by the paypal button found on the main page of [www.parishofoughterard.ie](http://www.parishofoughterard.ie). A better option is to send us a S.A.E.

Baptism cert requests that must be issued at short notice (1-2 days) will incur a charge of 20 euro. This is to cover the cost of staff drafted on short notice. Please try to avoid that by planning well ahead. If the short notice is not your fault, this fee will be waived.

#### REQUIRED INFORMATION:

FULL NAME (INCLUDING MIDDLE NAME) : \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

PARENTS NAMES: \_\_\_\_\_

ADDRESS AT TIME OF BAPTISM: \_\_\_\_\_

DATE OF BAPTISM (AS ACCURATE AS POSSIBLE): \_\_\_\_\_

Mobile/landline: \_\_\_\_\_

WITH THANKS – The PARISH PRIEST